

<b>OVERVIEW AND SCRUTINY COMMITTEE</b>
<b>8 MAY 2017</b>
<b>ESTABLISHMENT OF THE OVERVIEW AND SCRUTINY CALL-IN PANEL</b>
<b>REPORT OF HEAD OF LEGAL AND GOVERNANCE</b>

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**ESTABLISHMENT OF THE OVERVIEW AND SCRUTINY CALL-IN PANEL**

**REPORT OF HEAD OF LEGAL AND GOVERNANCE**

**1 Purpose**

- 1.1 To establish the Call-in Panel as a sub-committee of the Overview and Scrutiny Committee for 2017/18 and approve the terms of reference and membership.

**2 Action required**

- 2.1 The Committee is asked to approve the terms of reference and membership of the Call-in Panel as detailed in Appendix 1.

**3 Background information**

- 3.1 The terms of reference for Overview and Scrutiny Committee require it to appoint a Call-in Panel to respond to the call-in of Executive decisions prior to implementation.
- 3.2 The Chair of the Overview and Scrutiny Committee is the Chair of the Call-in Panel, and the Vice-Chairs of the Committee will also be Vice-Chairs of the Call-in Panel.

**4 List of attached information**

- 4.1 Call-in Panel terms of reference and membership.

**5 Background papers, other than published works or those disclosing exempt or confidential information**

- 5.1 None.

**6 Published documents referred to in compiling this report**

- 6.1 The Council's Constitution.

**7 Wards affected**

- 7.1 All

**8 Contact information**

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## **CALL-IN PANEL**

### **Terms of Reference**

The Call-in Panel is a sub-committee of the Overview and Scrutiny Committee set up to determine the validity of call-in of Executive decisions and whether a decision should be referred back to the decision maker or, in certain cases, to Council, in accordance with the Constitution and Call-in Procedure.

The Call-in Panel comprises 9 councillors. Ordinarily, Overview and Scrutiny Committees/Panels should be politically balanced.

The Chair of the Overview and Scrutiny Committee will chair the Call-in Panel. The Scrutiny Vice-Chairs will be Vice-Chairs of the Call-in Panel.

### **Membership**

To follow